

संख्या: पीसीएच-AuditCell-I/602301/2025
हिमाचल प्रदेश सरकार
पंचायती राज विभाग हि.प्र.।

सेवा में,

1. समस्त जिला विकास अधिकारी, हि0प्र0।
 2. समस्त जिला पंचायत अधिकारी, हि0प्र0।
 3. समस्त खण्ड विकास अधिकारी, हि0प्र0।
- शिमला-171009 दिनांक 11-04-2025

विषय:- ग्राम पंचायतों में विकास कार्यों के निष्पादन हेतु रेत, बजरी, पत्थर इत्यादि क्रय करने
बारे।

महोदय,

उपरोक्त विषयक विभाग के पत्र संख्या पीसीएच-AuditCell-I/597977/2025 दिनांक 04.04.2025 के क्रम में सूचित किया जाता है कि सचिव, ग्रामीण विकास एवं पंचायती राज, हि0प्र0 सरकार द्वारा पंचायतों के द्वारा क्रय की जाने वाली सामग्री के सम्बन्ध में दिनांक 05.04.2025 को विस्तृत दिशानिर्देश जारी कर दिए गए हैं, जिन पत्रों की प्रति इस पत्र के साथ संलग्न की जा रही है। अतः आप सामग्री खरीद के सम्बन्ध में उक्त दिशानिर्देशों के अनुसार कार्रवाई अमल में लाएं।
संलग्न:- यथाचर्चा

भवदीय,

Signed by

Kewal Sharma

Date: 11-04-2025 14:18:38

(केवल शर्मा)

अतिरिक्त निदेशक,

पंचायती राज विभाग, हि0प्र0, शिमला-09

पृष्ठांकन संख्या:--उपरोक्त-

दिनांक 11-04-2025

प्रतिलिपि:-

1. समस्त उपायुक्त हि0प्र0 को सूचनार्थ एवं आवश्यक कार्रवाई हेतु।

Digitally Signed/-

अतिरिक्त निदेशक,

पंचायती राज विभाग, हि0प्र0, शिमला-09

No. RD-F(10)-1/2025
Government of Himachal Pradesh
Rural Development Department

From

The Secretary (Rural Dev. & Panchayati Raj) to the
Government of Himachal Pradesh

To

1. All the Divisional Commissioners in Himachal Pradesh
2. All Deputy Commissioners in Himachal Pradesh
3. All the ADCs/ADMs in Himachal Pradesh
4. All the Executive Engineer of Rural Dev. & PR in Himachal Pradesh
5. All the District Development Officers in Himachal Pradesh
6. All the District Panchayat Officers in Himachal Pradesh
7. All the Block Development Officers in Himachal Pradesh
8. All the Assistant Engineers of Rural Dev. & PR in Himachal Pradesh

Dated: Shimla-2, the

5th April, 2025

Subject: Standardization and Transparency in Procurement Process for Construction Material.

Sir/Madam,

I am directed to draw your attention to the subject mentioned above and to inform you that the Government of Himachal Pradesh has observed irregularities in procurement practices at the Gram Panchayat level, leading to financial inefficiencies, non-uniformity in procurement rates, and quality concerns. To ensure transparency, cost-effectiveness, and standardisation in procurement under all schemes implemented by the Rural Development and Panchayati Raj Department, the following instructions are issued for the procurement of **construction materials covered under the Himachal Pradesh Schedule of Rates (HPSOR) 2020.**

2. All construction materials falling under HPSOR 2020 shall be procured with reference to the SoR while accounting for market escalations. The SoR shall serve as a **reference document** for determining probable rates, but actual procurement rates shall be assessed based on prevailing market conditions. The **Independent Market Rate Assessment Committee**, constituted at the Block level under the chairmanship of the **Superintendent, O/o Block Development Officer** with the **Accountant, Junior Engineer (Technical Expert)** and two Pradhan of respective Block (to be nominated by the BDO) as **members**, shall verify that procurement rates are aligned with market trends and do not exceed reasonable limits.

Secretary (RD & PR)
to the Govt. of H.P.
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3. In respect of construction materials, a sample **lead chart** has been developed, which is annexed as per **"ANNEXURE- "A"**, covering commonly used construction materials such as **Cement (OPC 43 Grade), Sand (Zone-II), Coarse Aggregate (20 mm and 10 mm), Bricks (Class Designation 7.5), Stone Soling (40 mm to 63 mm), Stone Dust, Paver Blocks (M-30 grade, rubber moulded), PCC (1:2:4), RCC (1:2:4 with steel reinforcement), and Cement/Concrete Tiles as per IS standards.** These items have been identified based on their frequency of use in rural development works, and the chart enables uniformity in rate calculations by taking into account the prevailing base rates and transportation costs from the nearest approved source. The lead chart, so prepared shall be prepared, checked and verified by the *ibid* Committee.

4. The **Block Development Officer (BDO)** shall approve a panel of vendors and rates for each construction material for a particular financial year through open, competitive bidding process before the commencement of particular financial year. Gram Panchayats shall procure construction materials only from the empanelled vendors at the approved rates.

5. All materials shall conform to **Bureau of Indian Standards (BIS/ISI certification)**, and preference shall be given to vendors with **ISO 9001:2015 certification**. Vendors must have active and valid GST registration number. Any material that does not meet the required standards shall be rejected at the cost of the supplier, and appropriate action shall be taken against non-compliant vendors.

6. All transportation costs shall be strictly regulated as per the HPSOR, which prescribes standard rates for mechanical transport, including loading, unloading, and stacking. Any procurement involving higher transportation costs due to vendor selection from distant locations shall require prior approval from the competent authority i.e. the District Development Officer of respective district. The procurement of **paver blocks and paver tiles shall strictly follow a square metre basis**, in accordance with HPSOR, instead of the unit-wise method used previously.

7. In order to ensure transparency, fairness, and probity in the procurement process, it shall be incumbent upon all vendors seeking empanelment or participating in tendering to furnish a duly signed self-declaration certifying the absence of any conflict of interest. This declaration must clearly state that neither the vendor nor any of its proprietors, partners, directors, or representatives have any direct or indirect financial or familial association with officials engaged in the procurement process at the Block, District, or State level. Any instance of non-

disclosure, misrepresentation, or concealment of such information shall render the vendor liable for immediate disqualification, removal from the panel, and further disciplinary or legal action as per applicable statutory provisions.

8. All procurement shall be meticulously planned to ensure timely utilisation, thereby preventing unnecessary stockpiling of materials beyond a reasonable period. Payments shall be made strictly post-consumption and post-measurement, and advance payments shall not be allowed except for procurement through government agencies. The procurement process shall be thoroughly documented, with stock registers maintained to record issued and remaining materials. No tenders for identical items shall be re-invited within a financial year without prior approval from the **Deputy Commissioner concerned**.

9. In the wake of above, strict compliance with the **Himachal Pradesh Financial Rules (HPFR), 2009**, shall be ensured. These instructions shall come into effect immediately and shall be followed in **letter and spirit for financial year 2025-26 onwards**.



(Rajesh Sharma), IAS
Secretary (Rural Dev. & Panchayati Raj) to the
Government of Himachal Pradesh

**** Lead chart for Carriage of Material by Mechanical Transport & Manual Labour****

NAME OF

Carriage of Steel, G.I.Pipe, Cement & Heavy Material :-

Name of Source/Quarry.....	Road Head	Site of work
BY Mechanical Transport	By Head Load	
0.00 KM	0.000 KM	

Carriage of Sand :-

Sand from Bithal quarry	Road Head	Site of work
BY Mechanical Transport	By Head Load	
0.00 KM	0.000 KM	

Carriage of Stone aggregate 10 mm to 20 mm :-

From Jhakri Crusher	Road Head	Site of work
BY Mechanical Transport	By Head Load	
0.00 KM	0.000 KM	

Carriage of Stone/Agg. 40 mm & Above:-

Local Quarry	Road Head	Site of work
BY Mechanical Transport	By Head Load	
0.00 KM	0.000 KM	

Carriage of Tor Steel :-

Nogli Divisional Store	Road Head	Site of work
BY Mechanical Transport	By Head Load	
0.00 KM	0.000 KM	

Carriage of Brick :-

	Road Head	Site of work
BY Mechanical Transport	By Head Load	
0.00 KM	0.000 KM	

Carriage of Soling Stone :-

Local Quarry	Road Head	Site of work
BY Mechanical Transport	By Head Load	
0.00 KM	0.000 KM	

Carriage of MSERW Pipe :-

Gaziabad/Delhi	Road Head	Site of work
BY Mechanical Transport	By Head Load	
0.00 KM	0.000 KM	

Carriage of MS Flanges :-

From Gaziabad/Delhi	Road Head	Site of work
BY Mechanical Transport	By Head Load	
0.00 KM	0.000 KM	

Carriage of RCC Pipes :-

Nogli Store	Road Head	Site of work
BY Mechanical Transport	By Head Load	
0.00 KM	0.000 KM	

Carriage of Heavy Material (Valves etc) :-

Rampur	Road Head	Site of work
BY Mechanical Transport	By Head Load	
0.00 KM	0.500 KM	

Certified that the lead taken in the lead chart is shortest and economical routes

RD & PR

** CARRIAGE OF MATERIALS **

NAME OF							
Cement :		Unit :	Per Tonne.	Steel :		Unit :	Per Tonne.
LEAD :		By Mech	0.00 Km.	LEAD :		By Mech	0.00 Km.
		By Head	0.00 Km.			By Head	0.00 Km.
1) By Mech	Nos.	Rate/ Km.		1) By Mech.	Nos.	Rate/ Km.	
1 Km.	0	130.23	0.00	1 Km.	0	130.23	0.00
2 Km.	0	152.17	0.00	2 Km.	0	152.17	0.00
3 Km.	0	173.92	0.00	3 Km.	0	173.92	0.00
4 Km.	0	195.11	0.00	4 Km.	0	195.11	0.00
5 Km.	0	215.39	0.00	5 Km.	0	215.39	0.00
5- 10 Km	0	18.95	0.00	5- 10 Km.	0	18.95	0.00
10-20 Km	0	16.18	0.00	10-20 Km.	0	16.18	0.00
Beyond 2	0	13.93	0.00	Beyond 20 Km.	0	13.93	0.00
		TOTAL :	0.00			TOTAL :	0.00
2) By Head load				2) By Head load			
1st. 1 Km	0	805.93	0.00	1st. 1 Km.	0	1701.51	0.00
1st. 100 m	0	128.05	0.00	1st. 100 Mtr	0	270.33	0.00
Bey:1 Km	0	402.97	0.00	Bey:1 Km.Per 1/2Km	0	850.76	0.00
Bey:100	0	37.66	0.00	Bey:100 Mtr Per 50 m	0	79.51	0.00
		Total :	0.00			Total :	0.00
Sand :				Stone aggregate below 40mm :			
LEAD :		Unit :	Per Cum.	LEAD :		Unit :	Per Cum.
		By Mech	0.00 Km.			By Mech	0.00 Km.
		By Head	0.00 Km.			By Head	0.00 Km.
1) By Mech	Nos.	ate/ Km.		1) By Mech.	Nos.	ate/ Km.	
1 Km.	0	195.34	0.00	1 Km.	0	195.34	0.00
2 Km.	0	228.25	0.00	2 Km.	0	228.25	0.00
3 Km.	0	260.88	0.00	3 Km.	0	260.88	0.00
4 Km.	0	292.66	0.00	4 Km.	0	292.66	0.00
5 Km.	0	323.09	0.00	5 Km.	0	323.09	0.00
5- 10 Km	0	28.42	0.00	5- 10 Km.	0	28.42	0.00
10-20 Km	0	24.26	0.00	10-20 Km.	0	24.26	0.00
Beyond 2	0	20.89	0.00	Beyond 20 Km.	0	20.89	0.00
		TOTAL :	0.00			TOTAL :	0.00
2) By Head load				2) By Head load			
1st. 1 Km	0	1367.88	0.00	1st. 1 Km.	0	1367.88	0.00
1st. 100 m	0	217.32	0.00	1st. 100 Mtr	0	217.32	0.00
Bey:1 Km	0	683.94	0.00	Bey:1 Km.Per 1/2Km	0	683.94	0.00
Bey:100	0	63.92	0.00	Bey:100 Mtr Per 50 m	0	63.92	0.00
		Total :	0.00			Total :	0.00
Stone aggregate 40mm & above:				Building stone :			
LEAD :		Unit :	Per Cum.	LEAD :		Unit :	Per Cum.
		By Mech	0.00 Km.			By Mech	0.00 Km.
		By Head	0.00 Km.			By Head	0.00 Km.
1) By Mech	Nos.	ate/ Km.		1) By Mech.	Nos.	ate/ Km.	
1 Km.	0	211.40	0.00	1 Km.	0	211.40	0.00
2 Km.	0	247.02	0.00	2 Km.	0	247.02	0.00
3 Km.	0	282.34	0.00	3 Km.	0	282.34	0.00
4 Km.	0	316.74	0.00	4 Km.	0	316.74	0.00
5 Km.	0	349.66	0.00	5 Km.	0	349.66	0.00
5- 10 Km	0	30.76	0.00	5- 10 Km.	0	30.76	0.00
10-20 Km	0	26.26	0.00	10-20 Km.	0	26.26	0.00
Beyond 2	0	22.61	0.00	Beyond 20 Km.	0	22.61	0.00
		TOTAL :	0.00			TOTAL :	0.00
2) By Head load				2) By Head load			
1st. 1 Km	0	1478.74	0.00	1st. 1 Km.	0	1478.74	0.00
1st. 100 m	0	234.94	0.00	1st. 100 Mtr	0	234.94	0.00
Bey:1 Km	0	739.37	0.00	Bey:1 Km.Per 1/2Km	0	739.37	0.00
Bey:100	0	69.10	0.00	Bey:100 Mtr Per 50 m	0	69.10	0.00
		Total :	0.00			Total :	0.00

Soling Stone :			Heavy material and pipe below 100 mm :		
LEAD :	Unit : Per Cum.		LEAD :	Unit : Per Tonne.	
	By Mech	0.00 Km.		By Mech	0.00 Km.
	By Head	0.00 Km.		By Head	0.00 Km.
1) By Mech	Nos. ate/ Km.		1) By Mech.	Nos. ate/ Km.	
1 Km.	0	229.81 0.00	1 Km.	0	130.23 0.00
2 Km.	0	268.53 0.00	2 Km.	0	152.17 0.00
3 Km.	0	306.92 0.00	3 Km.	0	173.92 0.00
4 Km.	0	344.31 0.00	4 Km.	0	195.11 0.00
5 Km.	0	380.11 0.00	5 Km.	0	215.39 0.00
5- 10 Km	0	33.44 0.00	5- 10 Km.	0	18.95 0.00
10-20 Km	0	28.55 0.00	10-20 Km.	0	16.18 0.00
Beyond :	0	24.58 0.00	Beyond 20 Km.	0	13.93 0.00
	TOTAL :	0.00		TOTAL :	0.00
2) By Head load			2) By Head load		
1st. 1 Km	0	1367.88 0.00	1st. 1 Km.	0	998.73 0.00
1st. 100]	0	217.32 0.00	1st. 100 Mtr	0	158.67 0.00
Bey:1 Km	0	683.94 0.00	Bey:1 Km.Per 1/2Km	0	499.37 0.00
Bey:100	0	63.92 0.00	Bey:100 Mtr Per 50 M	0	46.67 0.00
	Total :	0.00		Total :	0.00
Bricks :			Timber :		
LEAD :	Unit : Per 1000.Nos.		LEAD :	Unit : Per Cum.	
	By Mech	0.00 Km.		By Mech	0.00 Km.
	By Head	0.00 Km.		By Head	0.00 Km.
1) By Mech	Nos. ate/ Km.		1) By Mech.	Nos. ate/ Km.	
1 Km.	0	488.35 0.00	1 Km.	0	195.34 0.00
2 Km.	0	570.63 0.00	2 Km.	0	228.25 0.00
3 Km.	0	652.21 0.00	3 Km.	0	260.88 0.00
4 Km.	0	731.66 0.00	4 Km.	0	292.66 0.00
5 Km.	0	807.73 0.00	5 Km.	0	323.09 0.00
5- 10 Km	0	71.05 0.00	5- 10 Km.	0	28.42 0.00
10-20 Km	0	60.66 0.00	10-20 Km.	0	24.26 0.00
Beyond :	0	52.23 0.00	Beyond 20 Km.	0	20.89 0.00
	TOTAL :	0.00		TOTAL :	0.00
2) By Head load			2) By Head load		
1st. 1 Km	0	2553.24 0.00	1st. 1 Km.	0	1093.76 0.00
1st. 100]	0	405.66 0.00	1st. 100 Mtr	0	173.78 0.00
Bey:1 Km	0	1276.62 0.00	Bey:1 Km.Per 1/2Km	0	546.88 0.00
Bey:100	0	119.31 0.00	Bey:100 Mtr Per 50 M	0	51.11 0.00
	Total :	0.00		Total :	0.00
MSERW Pipe:-			MS Flange :-		
LEAD :	Unit : MT		LEAD :	Unit : MT	
	By Mech	0.00 Km.		By Mech	0.00 Km.
	By Head	0.00 Km.		By Head	0.00 Km.
1) By Mech	Nos. ate/ Km.		1) By Mech.	Nos. ate/ Km.	
1 Km.	0	130.23 0.00	1 Km.	0	130.23 0.00
2 Km.	0	152.17 0.00	2 Km.	0	152.17 0.00
3 Km.	0	173.92 0.00	3 Km.	0	173.92 0.00
4 Km.	0	195.11 0.00	4 Km.	0	195.11 0.00
50 Km.	0	215.39 0.00	5 Km.	0	215.39 0.00
5- 10 Km	0	18.95 0.00	5- 10 Km.	0	18.95 0.00
10-20 Km	0	16.18 0.00	10-20 Km.	0	16.18 0.00
Beyond :	0	13.93 0.00	Beyond 20 Km.	0	13.93 0.00
	TOTAL :	0.00		TOTAL :	0.00
2) By Head load			2) By Head load		
1st. 1 Km	0	1701.51 0.00	1st. 1 Km.	0	998.73 0.00
1st. 100]	0	270.33 0.00	1st. 100 Mtr	0	158.67 0.00
Bey:1 Km	0	850.76 0.00	Bey:1 Km.Per 1/2Km	0	499.37 0.00
Bey:100	0	79.51 0.00	Bey:100 Mtr Per 50 M	0	46.67 0.00
	Total :	0.00		Total :	0.00
Heavy material i.e Valves etc. :					

		Unit : Per Tonne.	
LEAD :		By Mech	0.00 Km.
		By Head	0.50 Km.
1) By Mech	Nos. rate/ Km.		
1 Km.	0	130.23	0.00
2 Km.	0	152.17	0.00
3 Km.	0	173.92	0.00
4 Km.	0	195.11	0.00
5 Km.	0	215.39	0.00
5- 10 Km	0	18.95	0.00
10-20 Km	0	16.18	0.00
Beyond 2	0	13.93	0.00
TOTAL :			0.00
2) By Head load			
1st. 1 Km	0	998.73	0.00
1st. 100 l	1	158.67	158.67
Bey:1 Kr	0	499.37	0.00
Bey:100	8	46.67	373.36
Total :			532.03

Carriage of Prepainted Sheet:-

		Unit : Cum	
LEAD :		By Mech	0.00 Km.
		By Head	0.00 Km.
1) By Mech	Nos. rate/ Km.		
1 Km.	0	130.23	0.00
2 Km.	0	152.17	0.00
3 Km.	0	173.92	0.00
4 Km.	0	195.11	0.00
5 Km.	0	215.39	0.00
5- 10 Km	0	18.95	0.00
10-20 Km	0	16.18	0.00
Beyond 2	0	13.93	0.00
TOTAL :			0.00
2) By Head load			
1st. 1 Km	0	1701.51	0.00
1st. 100 l	0	270.33	0.00
Bey:1 Kr	0	850.76	0.00
Bey:100	0	79.51	0.00
Total :			0.00

Certified that the lead taken in the lead chart is shortest and economical routes

No. RD-F (10)-1/2025
Government of Himachal Pradesh
Rural Development Department

From

The Secretary (Rural Dev. & Panchayati Raj) to the
Government of Himachal Pradesh

To

1. All the Divisional Commissioners in Himachal Pradesh
2. All Deputy Commissioners in Himachal Pradesh
3. All the ADCs/ADMs in Himachal Pradesh
4. All the Executive Engineer of Rural Dev. & PR in Himachal Pradesh
5. All the District Development Officers in Himachal Pradesh
6. All the District Panchayat Officers in Himachal Pradesh
7. All the Block Development Officers in Himachal Pradesh
8. All the Assistant Engineers of Rural Dev. & PR in Himachal Pradesh

Dated: Shimla-2, the


5th April, 2025

Subject: Standardization and Transparency in Procurement Process of non-SoR items.

Sir/Madam,

I am directed to draw your attention to the subject mentioned above and to inform you that the Government of Himachal Pradesh has observed inconsistencies in the procurement of non-construction items, leading to financial inefficiencies and lack of uniformity in pricing. To ensure transparency, accountability, and cost-effectiveness in procurement under all schemes implemented by the Rural Development and Panchayati Raj Department, the following instructions are issued for the procurement of **items not covered under the Himachal Pradesh Schedule of Rates (HPSOR) 2020.**

2. For materials/items required for development works that are not covered under HPSoR, procurement shall be allowed from the open market, subject to a structured rate assessment process. The **Independent Market Rate Assessment Committee**, constituted at the Block level under the chairmanship of the **Superintendent, O/o Block Development Officer** with the **Accountant, Junior Engineer (Technical Expert)** and two Pradhan of respective Block (to be nominated by the BDO) as **members**, shall be responsible for determining, and documenting the prevailing market rates for all such items before commencement of each financial year. Such rates shall be notified by the BDO for the information of all Gram Panchayats. The committee shall ensure that **the procurement rates finalized by procuring entities do not exceed reasonable market ascertained by the committee.** The rates for all non-SoR items shall be reviewed and finalised annually, and any significant deviations must be justified with documentary evidence.


Secretary (RD & PR)
to the Govt. of H.P.,
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3. The procurement of **non-SoR items** shall be strictly undertaken through the **GeM portal, Government agencies, or approved vendors of Government agencies/Block Development Officers**. All materials shall conform to **Bureau of Indian Standards (BIS/ISI certification)**, and preference shall be given to vendors with **ISO 9001:2015 certification**. Vendors must have active and valid GST registration number. Any material that does not meet the required standards shall be rejected at the cost of the supplier, and appropriate action shall be taken against non-compliant vendors.

4. The **Block Development Officer (BDO)** shall approve a panel of vendors and rates for each **non-SoR item for a particular financial year**. Gram Panchayats shall procure materials only from the empanelled vendors at the approved rates. If a Gram Panchayat procures any **construction or non-construction material from the open market, the price must be lower than the approved rates fixed by the BDO**. This condition shall be strictly enforced, and any violations shall be subject to appropriate action.

6. All materials procured must conform to prescribed **Bureau of Indian Standards (BIS/ISI certification)** wherever applicable. Preference shall be given to vendors with **ISO 9001:2015 certifications** to ensure the quality and reliability of supplies. Any substandard material supplied shall be rejected at the cost of the vendor, and necessary action, including blacklisting, shall be initiated against non-compliant suppliers.

7. As outlined in the Standard Operating Procedure for utilizing MGNREGA to promote natural farming and dairy farming in the State, priority shall be accorded to nurseries operated by the Horticulture Department. Procurement from private nurseries or suppliers shall be permitted only upon the issuance of a non-availability certificate by the Horticulture Department. All such purchases shall adhere to the vendor empanelment and rate fixation mechanism prescribed herein, ensuring quality assurance, transparency, and cost-effectiveness in the procurement of planting material.

8. The procurement of **solar lights shall only be made from the Himurja only**, and no exceptions shall be permitted in this regard. Further, all procurement shall be planned in a manner that prevents stockpiling beyond a reasonable period. Payments shall be strictly linked to actual consumption, and no advance payments shall be made except in cases of procurement through Government agencies.

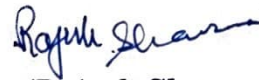
9. The entire procurement process shall be **thoroughly documented**, and stock registers shall be maintained for audit and financial oversight. No tenders for identical items shall be re-invited within a financial year without prior approval from the **Deputy Commissioner**.


Secretary (RD & PR)
to the Govt. of H.P.
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10. In order to ensure transparency, fairness, and probity in the procurement process, it shall be incumbent upon all vendors seeking empanelment or participating in tendering to furnish a duly signed self-declaration certifying the absence of any conflict of interest. This declaration must clearly state that neither the vendor nor any of its proprietors, partners, directors, or representatives have any direct or indirect financial or familial association with officials engaged in the procurement process at the Block, District, or State level. Any instance of non-disclosure, misrepresentation, or concealment of such information shall render the vendor liable for immediate disqualification, removal from the panel, and further disciplinary or legal action as per applicable statutory provisions.

11. In the wake of above, strict compliance with the **Himachal Pradesh Financial Rules (HPFR), 2009**, shall be ensured. Any deviation from these instructions shall be viewed seriously and may attract disciplinary action under the relevant rules. These instructions shall come into effect immediately and shall be followed in **letter and spirit**.

Yours faithfully,



(Rajesh Sharma), IAS
Secretary (Rural Dev. & Panchayati Raj) to the
Government of Himachal Pradesh
